

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<u>Public Health Foundation Enterprises, Inc</u>	Division/Section	<u>SFHN</u>
	<u>12801 Crossroads Parkway South,</u>	Exec. Administrator	<u>Barbara A. Garcia</u>
Address	<u>Suite 200</u>	DPH Administrator	<u>Tracey Packer</u>
	<u>City of Industry, CA 91746-2505</u>	Program Administrator	<u>Christine Siador</u> <i>CS</i> Phone <u>554-2832</u>
Contact	<u>Blayne Cutler, MD, PHD – President CEO</u>	Contract Analyst	<u>Kristine Ly</u> <i>KL</i> Phone <u>554-2778</u>

Request for approval of a new contract with the Public Health Foundation Enterprises, Inc., in the amount of \$2,336,762 which includes a 12% contingency, to provide fiscal intermediary/management of the REACH Prevention program services, for the period September 30, 2014 through September 29, 2017 (3 years). PHFE indirect rate of 10.8% annually applies, for a total of \$203,367 over the three year term.

Sole Owner
 Non-Profit
 DBE
 RFQ- Number: 22-2013
 Date: 05/22/13
 New
 Renewal
 Mod
 Sole Source - Approval Date: _____

Number of years DPH has been doing business with this organization: New

CONTRACT INFORMATION:

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u> (new)	<u>Proposed Transaction</u> 09/30/14-09/29/17	<u>Annualized Difference*</u>
Funding Sources:			
Federal Centers for Disease Control & Prevention (09/30/14-09/29/15)		\$695,465	\$695,465
Federal Centers for Disease Control & Prevention (09/30/15-09/29/16)		\$695,465	\$695,465
Federal Centers for Disease Control & Prevention (09/30/16-09/29/17)		\$695,465	\$695,465
12% Contingency		\$250,367	\$250,367
TOTAL PROGRAM		\$2,336,762	\$2,336,762
Contract FTE		3.70	

PROPOSED:

<u>Mode(s) of Service & Unit of Service Definition</u>	<u>No. Of Clients</u> ___ Duplicated ___ Unduplicated	<u>Number Of Units</u>	<u>Unit Cost</u>
Annual UOS			
Program Month (1 UOS – 1 Month)	N/A	12	\$57,955.42

Explanation of Service:

Under this contract, Public Health Foundation Enterprises, Inc. will provide fiscal intermediary/management for the “REACH” project and for compliance and adherence with the City and County of San Francisco and its grantor’s (Center for Disease Control and Prevention) fund management policies to ensure project success.

“Healthy Hearts SF: Million Hearts ® Initiatives Plus” program is a national program. The Prevention Division REACH program will adapt and implement the national Million Hearts ® Initiatives Plus in San Francisco with a focus on Latinos and African Americans who have or are at risk for cardiovascular disease, particularly in census tracts where more than 30% of residents live below 200% of the Federal Poverty Level. Health Hearts SF will incorporate the addition of alcohol and diabetes to the campaign’s focus in order to meet the health and cultural needs of San Francisco; DPH will focus on the primary prevention and management of the “Aspirin when appropriate / Alcohol moderation, Blood Pressure control, Cholesterol management, Diabetes management, and Smoking cessation (ABCDS).

Fiscal Management for this program consists of developing and monitoring the budget; managing employee payroll and benefits; and maintaining all program documentation as related to this contract.

The negotiated indirect rate for the PHFE - CBA program is 10.8% annually, for a total indirect rate of \$203,367 over the three year term.

Monitoring Report/Program Review & Follow-Up:

The contract services will be monitored by the Department as required.

Public Health Foundation Enterprises, Inc will work primarily with the SFDPH Program Administrator responsible for the CBA Program contract, but will also interface with other members of the SFDPH and/or other City departments throughout the course of the project as appropriate. The SFDPH Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of each phase of the project.

Nondiscrimination and Cultural Competency:

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

Listing of Board of Directors and Executive Director:

Erik D. Ramanathan
Tamara Joseph
Delvecchio Finely
Blayne Cutler
Scott Filer
Peter D. Jacobson
Jean O’Connor

Bruce Y. Lai
Robert Jenks
Michael S. Ascher
Susan De Santi
Teri A. Burley
Patrick M. Libbey
Edward Yip

Recommendations:

The Department recommends approval of this contract.

